

# Director Project Management

Fulltime | Kennesaw, United States

## WHO WE ARE

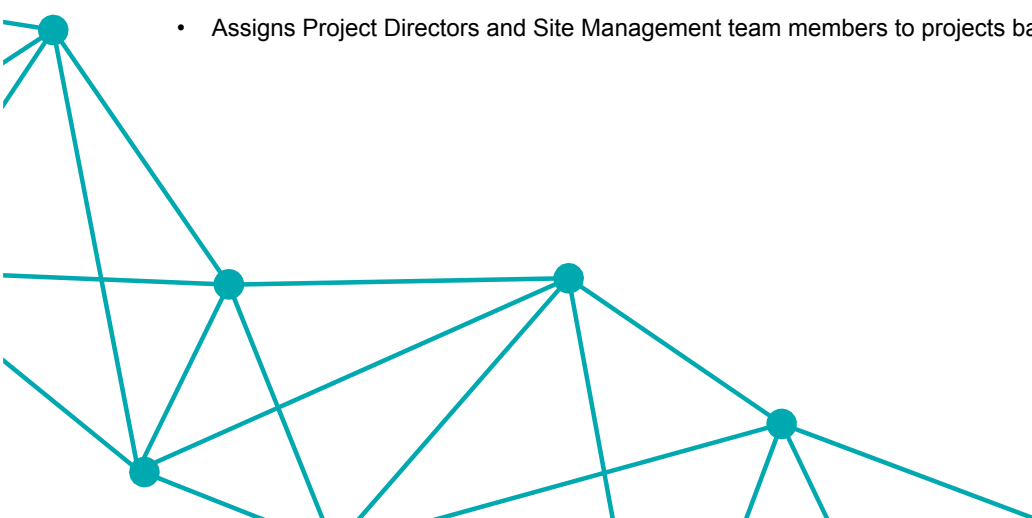
At KNAPP (pronounced K-NAP, not Nap!), we “Make Complexity Simple” by offering intelligent solutions for digitizing and automating everything from production and distribution to the last mile and stores. We are the customer’s value tech chain partner, which means partnering with the customer to create the most value within each link in their supply chain. Leveraging the latest software, AI and Robotics technology, we continue to disrupt the logistics automation industry for the world’s industry leaders in grocery, healthcare, retail, e-commerce, apparel & manufacturing. We are a global company with our US headquarters located just North of Atlanta in Kennesaw, GA. KNAPP specializes in automated solutions for both WMS (Warehouse Management Systems) and WCS (Warehouse Control Systems) for B2B (Business to Business) and B2C (Business to Consumer) customers. We are a growing company of over 7,200 employees worldwide and in over 50 countries that is privately held, with 7% of our revenue reinvested in R&D, ensuring a strong and vibrant future! Join us and see how you can help change the world! For more information, visit [www.knapp.com](http://www.knapp.com).

## WHAT YOU GET TO DO

The Director of Project Management is responsible for ensuring that their team members follow processes and instructions and complete all tasks and job duties to facilitate a successful project implementation for our company and clients.

## Responsibilities:

- Assigns Project Directors and Site Management team members to projects based on their knowledge and



experience level

- Approves all project handover meetings from Sales together with the SVP Project Management
- Defines Project Director and Site Management processes such as project start, project controlling, escalation management and project close out together with Project Directors, Site Management team and SVP Project Management
- Knowledge transfer from Sales to Project Directors and Site Management team
- Validates project goals with Project Directors and Site Management team
- Supports the project schedule creation process with Project Directors and Site Management team
- Reports contract related project schedule delays and changes to the SVP Project Management
- Defines an adequate project organization for each project with Project Directors and Site Management Team
- Defines project risks and measurements to reduce project escalations with Project Directors and Site Management team
- Execution of project marketing together with Project Directors and Site Management team
- Creation and continuous improvement of Project Director and Site Management policies and procedures for the project director and Site Management team together with the SVP Project Management
- Controls project status and measurements on all projects with Project Directors and Site Management team
- Development of project management organization and culture together with Project Directors and Site Management team members
- Creation of project progress reports together with Project Directors and Site Management team, weekly update report to the SVP Project Management
- Escalation and Damage Management controlling with Project Directors and Site Management team
- Proper project close out and handover to Customer Service with Project Directors and Site Management team
- Fulfills strategic company and department goals from the SVP Project Management
- Hire and train new Project Management team members
- Onboarding of new Project Management team members
- Coaching of Project Directors and Sr. Project Managers during critical projects
- Execution of major projects as assigned by the SVP Project Management

#### WHAT YOU HAVE

- Has excellent verbal and written communication skills
- Has excellent knowledge of KNAPP and third-party products
- Has excellent English language skills
- Has excellent contract knowledge
- Has professional questioning and listening skills
- Is proactive and accountable



- Strong attention to detail
- Good judgment
- Flexible and Adaptable
- Team player
- High stress tolerance

#### Working Conditions and Environment:

- Work Overtime as required.
- Travel, if required.
- Professional office etiquette is required at all times.
- Physical requirements may be:

Sitting, squatting, walking, reaching out to arm's length, reaching over-head, lifting between 50-100 pounds, and reading.

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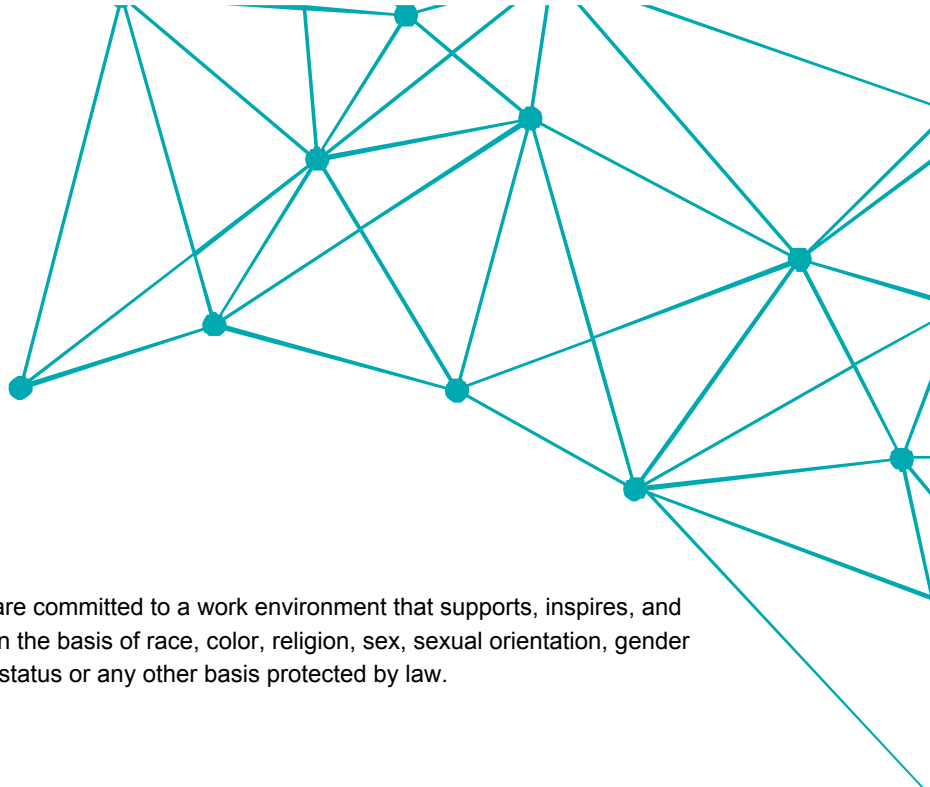
#### WHAT YOU WILL GET

- Up to 2 remote days per week
- Half day Fridays
- A beautiful new, state-of-the-art, office complex in Kennesaw, GA
- Industry competitive compensation
- Great benefits with better than average employer contributions, including health, dental, vision, life insurance, Flexible Spending Accounts, Short & Long Term Disability and more!
- 401k with a very generous employer match and no vesting!
- Paid Vacation & Holidays
- Profit Sharing
- Paid Parental Leave
- Subsidized Daycare
- Tuition Reimbursement
- Pet Insurance
- Subsidized food delivery
- Monthly celebrations
- Quarterly employee events
- Corporate Social Responsibility including recycling, sustainability and volunteering



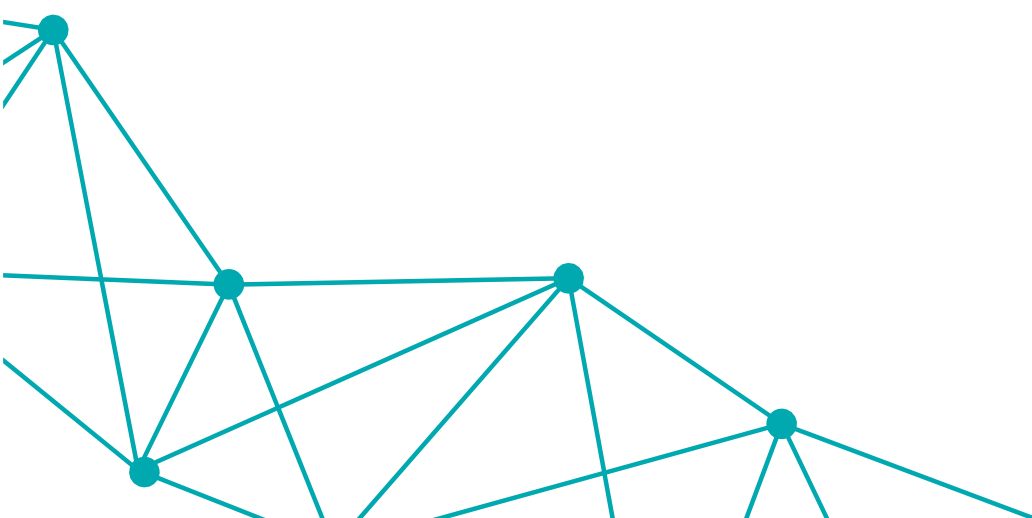


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KNAPP is an equal opportunity employer. We are committed to a work environment that supports, inspires, and respects all individuals without discrimination on the basis of race, color, religion, sex, sexual orientation, gender identity, age, national origin, veteran, disability status or any other basis protected by law.

Due to the safety-sensitive nature of this position, strict adherence to KNAPP's drug-free workplace policy is required. All candidates will be subject to drug-screening in accordance with the policy and will be expected to remain drug-free during their employment. There will be no exception if recreational or medical use of marijuana is permitted in the location of employment and/or residence or if use of marijuana is only during "off-hours."



Applications via  
[knapp.com/en/career](https://knapp.com/en/career)

